



REGULAR BOARD MEETING MINUTES
June 17, 2024

The Regular Board Meeting was held on Monday, June 17, 2024, at the Township of Lyons, 6404 Joliet Road, Countryside, Illinois, 60525. The meeting was called to order at 6:00 p.m. by Vice President Rev. Clemons.

Vice President Clemons asked for the Roll Call.

Commissioner(s) Present: Elyse Hoffenberg, Rev. Jeffrey Clemons, Sophia Mallis, Al Dorbiala, Lou Gale, and Barbara Minneci.

Commissioner(s) on Phone: William Seith.

Commissioner(s) Absent: Steve Palmer, and Hon Russell W. Hartigan

Staff Present: Jazmin Lopez, Executive Director, and Mariam Ahmad, Executive Administrator.

Agency Director(s) Present: N/A

Guest(s) Present: N/A

AMENDMENTS/APPROVAL OF AGENDA:

A **MOTION** was made by Dorbiala and seconded by Hoffenberg to approve the agenda as presented. Ayes: Unanimous. Nays: None. Hearing no Nays, the Amended Agenda was approved.

REVIEW/APPROVAL OF MINUTES:

The Minutes of the Regular Board Meeting held on May 20, 2024, were reviewed. A **MOTION** was made by Dorbiala and seconded by Minneci to approve the Minutes of May 20, 2024. Ayes: Unanimous. Nays: None. Hearing no Nays, the Minutes were approved.

EXECUTIVE DIRECTOR'S REPORT:

Jazmin Lopez and Elyse Hoffenberg met with the newly appointed Indian Springs School Dist. 109's Superintendent, Dr. Crystal Skoczylas. Jazmin shared training that would be

beneficial to staff, such as Youth Mental Health First Aid and the resource guide on our website she can reference in her emails to parents/and staff.

Jazmin Lopez and Elyse Hoffenberg also met with Dana Pavlu, a social worker with the Western Springs Police Department, and she will be doing some consulting work for us to develop a framework and training program we can present to our municipalities and police departments on the huge impact of having a social worker employed by our departments/villages has in our communities.

Scouting of America presented the various programs they offer. We are working together to develop more youth programs in Summit, Justice and Bridgeview. These programs include STEM in Scouting (schools), Soccer in Scouting, Cub Scouts, and Scouts BSA.

Lastly, Jazmin Lopez and Elyse Hoffenberg met with Michelle Halm, the former director of Pillars Community Health's Buddy's Place program, who has since started her consulting firm regarding grief training to local schools.

OLD BUSINESS:

NONE

NEW BUSINESS:

Annual Election of Officers

A **MOTION** was made by Dorobiala and seconded by Minneci to reappoint the current officers for FY25, as follows:

Elyse Hoffenberg, President
Rev. Jeffrey Clemons, Vice President
Sophia Mallis, Treasurer
Hon. Russell W. Hartigan, Secretary

Roll Call: Elyse Hoffenberg, Rev. Jeffrey Clemons, Sophia Mallis, William Seith, Al Dorobiala, Lou Gale, and Barbara Minneci. Ayes: Unanimous. Nays: None. Motion Carried.

Approval of Resolution No. 2024-02 Ratifying and Confirming All Actions Taken During FY24

A **MOTION** was made by Hoffenberg and seconded by Dorobiala, to approve Resolution No. 2024-02 as presented. Roll Call: Elyse Hoffenberg, Rev. Jeffrey Clemons, Sophia Mallis, William Seith, Al Dorobiala, Lou Gale, and Barbara Minneci. Ayes: Unanimous. Nays: None. Motion Carried.

Approval of Retaining Miller Cooper & Co., Ltd. As Auditors

A **MOTION** was made by Hoffenberg and seconded by Mallis, to approve Retaining Miller Cooper & Co., Ltd. As Auditors as presented. Roll Call: Elyse Hoffenberg, Rev. Jeffrey Clemons, Sophia Mallis, William Seith, Al Dorobiala, Lou Gale, and Barbara Minneci. Ayes: Unanimous. Nays: None. Motion Carried.

Approval of Retaining Mary Missbrenner, CPA as Accountant

A **MOTION** was made by Mallis and seconded by Dorobiala, to approve Retaining Mary Missbrenner, CPA as Accountant as presented. Roll Call: Elyse Hoffenberg, Rev. Jeffrey Clemons, Sophia Mallis, William Seith, Al Dorobiala, Lou Gale, and Barbara Minneci. Ayes: Unanimous. Nays: None. Motion Carried.

TREASURER’S REPORTS:

Sophia Mallis presented the Treasurer Report dated April 15, 2024, as follows:

Ending Balance as of April:	\$3,381,895.72
Receipts during May 2024:	\$172,269.59
Disbursements during May 2024:	\$355,693.54
Ending Balance as of May 31, 2024:	\$3,198,471.77

A **MOTION** was made by Hoffenberg and seconded by Minneci to approve the Treasurer’s Reports dated June 17, 2024, as presented. Roll Call: Ayes: Elyse Hoffenberg, Rev. Jeffrey Clemons, Sophia Mallis, William Seith, Al Dorobiala, Lou Gale, and Barbara Minneci. Nays: None. Motion carried.

REVIEW AND APPROVAL OF MONTHLY PAYABLES:

Sophia Mallis presented a list of Twenty (25) Payables totaling \$349,128.56 dated June 17, 2024. Ms. Mallis also presented a draft list of Twenty (24) Payables totaling \$340,194.51 dated July 15, 2024.

A **MOTION** was made by Hoffenberg and seconded by Mallis to approve the Monthly Payables dated June 17, 2024, as presented; Roll Call: Ayes: Elyse, Rev. Jeffrey Clemons, Sophia Mallis, Al Dorobiala, William Seith, Lou Gale, and Barbara Minneci. Nays: None. Motion carried.

A **MOTION** was made by Hoffenberg and seconded by Dorobiala to approve the Draft Monthly Payables dated July 15, 2024, as presented; Roll Call: Ayes: Elyse, Rev. Jeffrey Clemons, Sophia Mallis, Al Dorobiala, William Seith, Lou Gale, and Barbara Minneci. Nays: None. Motion carried.

OLD NATIONAL BANK (F/K/A FIRST MIDWEST BANK) CERTIFICATES OF DEPOSIT

A **MOTION** was made by Hoffenberg and seconded by Minneci that Executive Director Jazmin has the authority to renew the Old National Bank Certificates of Deposit, as she deems necessary. Roll Call: Roll Call: Ayes: Elyse, Rev. Jeffrey Clemons, Sophia Mallis, Al Dorobiala, William Seith, Lou Gale, and Barbara Minneci. Nays: None. Motion carried.

COMMENTS FROM THE PUBLIC:

N/A

ADJOURNMENT:

A MOTION to adjourn the meeting was made by Hoffenberg and seconded by Rev. Jeffrey Clemons at 6:23 p.m. All in favor. Ayes: Unanimous. Nays: None. The meeting was adjourned.

Elyse Hoffenberg
Commission President

Hon. Russell W. Hartigan
Secretary